

Application for a driving licence

If you are applying for a lorry or bus licence, you need to fill in a D2 application form.

1 About you

Your GB driver number: found on your existing licence

If you don't know your GB driver number because your driving licence has been lost or stolen, you don't need to fill in this form. You can apply for a replacement licence by calling 0300 790 6801

Title

Mr Mrs Miss Ms Other

Full name

Date of birth

Address (including postcode)

Mobile number

Email address

Change of details

If any of the details opposite have changed since your last licence was issued please give the previous details below.

Nationality

To apply for a GB driving licence, you must be normally resident in the UK for more than 185 days

Country you were born in

Please tell us any other EU/EEA countries you have lived in in the last year:

If you were born outside the UK, what date did you come to live in the UK?

2 Reason for applying? Please tick all the reasons that apply

I'm applying for a first provisional (learner) licence

- Complete all sections of this form
- Return form to DVLA, Swansea SA99 1BN

I've passed my test

- Enter the codes of categories passed here

- Complete section '6 Declaration'
- Return form to DVLA, Swansea SA99 1BF

I'm applying drive a car at 16 because I'm getting Disability Living Allowance (mobility component) at the higher rate

- Complete all sections of this form
- Return form to DVLA, Swansea SA99 1BN

I want to update details on my licence

My name has changed

- Complete section '4A Proof of a name change' & '6 Declaration'
- Return form and current licence to DVLA, Swansea SA99 1BF

My address has changed

If you have a paper licence

- Complete '1 About you' & '6 Declaration'
- Return form and current licence to DVLA, Swansea SA99 1BN

If you have a photocard licence

- Complete the 'Changes' section on your licence's paper counterpart (D740) and return it to DVLA, Swansea SA99 1BF

To renew the photo on my licence

- Complete '5 Your photo' & '6 Declaration'
- Return form, current photocard licence and its counterpart to DVLA, Swansea SA99 1BF

Photocard driving licences must be updated with a new photo every ten years. The expiry date of the photo is shown in section 4b of the photocard licence unless you hold a medical driving licence or are aged over 60 when your last licence was issued. Your application will be returned to you if your photo is due to expire in 56 days.

To remove expired endorsements

To add provisional motorcycle entitlement

To add motorcycle entitlement

To remove expired 25kW motorcycle restriction

- Complete section '1 About you' & '6 Declaration'
- Return this form to DVLA, Swansea, SA99 1BU

I want to replace my licence

To exchange my paper licence for a photocard licence

- Complete section '5 Your photo' & section '6 Declaration'
- Return form to DVLA, Swansea SA99 1CD

Lost or stolen

- Apply for a replacement licence by calling 0300 790 6801, or
- Complete section '1 About you' & '6 Declaration'
- Return form to DVLA, Swansea SA99 1CD

Damaged

- Complete section '1 About you' & '6 Declaration'
- Return form and damaged licence to DVLA, Swansea SA99 1AB

I want to renew my licence

Because I am over 70 years old

For medical reasons

- Complete '3 Medical history and eyesight' & '6 Declaration'
- Return form to DVLA, Swansea SA99 1BU

Because it was revoked or I was disqualified

If you were disqualified in the UK please give (if you know it):

- The date

- The name of the court

- Complete section '6 Declaration'

- Return form to DVLA, Swansea SA99 1BU

I want to exchange my non-UK licence for a British one

If you hold a Northern Ireland licence you can continue to use your Northern Ireland until it runs out. If you want to exchange your Northern Ireland licence, complete section 3, 6 and 7

Which country did you pass your test in?

If you passed your test in Canada in a manual vehicle, you must provide proof that you passed in a manual vehicle, otherwise we will issue a licence that only allows you to drive an automatic vehicle

If your licence has been withdrawn, suspended or cancelled in any other country (e.g. because of disqualification), please say which country.

3 Medical conditions and eyesight

If you:

- are applying for a first licence
- have developed a medical condition since your current licence was issued
- no longer meet the eyesight standards xxxxxxxx

then you need to fill in this section. *Otherwise go to Section 4* ▼

Current medical conditions

Have you ever had, or do you currently suffer from any of the following conditions?

- Diabetes controlled by insulin
- Epilepsy
- Any condition affecting both eyes, or the remaining eye if you only have one eye, not including colour blindness or short or long sight
- Any condition affecting your visual field
- Total loss of sight in one eye
- Stroke, with any symptoms lasting longer than one month or TIAs
- Fits or blackouts
- Any type of brain surgery, severe head injury involving in-patient treatment, or brain tumour
- An implanted cardiac pacemaker
- An implanted cardiac defibrillator (ICD)
- Repeated attacks of sudden disabling giddiness
- Any other chronic neurological condition including Multiple Sclerosis, Motor Neurone and Huntington's disease
- A serious problem with memory or periods of confusion
- Persistent alcohol misuse or dependency
- Persistent drug misuse or dependency
- Serious psychiatric illness or mental ill health
- Parkinson's disease
- Sleep apnoea syndrome
- Narcolepsy
- Any persisting limb problem which needs driving to be restricted to certain types of vehicle or those with adapted controls
- Severe learning disability

Your eyesight

Can you read a car number plate (with glasses or corrective lenses if necessary) from 20.5 metres?

- Yes No

Do you need to wear glasses or corrective lenses when driving?

- Yes No

3B Previous medical conditions

If you:

- are applying to renew your licence for any reason
- have already told us about your medical conditions

then you need to fill in this section. *Otherwise go to Section 4* ►►

What condition have you told us about before?

Has it got worse since you told us about it?

- Yes No

Have you had any special controls fitted to your vehicle since your last licence was issued?

- Yes No

If you have declared a medical condition we may ask you to fill in a medical questionnaire which will be sent to you when we receive your application.

4 Your proof of identity

If you are:

- applying for a first licence, you need to fill in this whole section
- changing your name on your photocard driving licence ►► go straight to '4B Proof of a name change'

Otherwise go to Section 5 ►►

If you have a digital UK passport

You only need to give your digital passport number.

We can confirm your identity with the Identity and Passport Service (IPS) without you having to send your passport to us. Note: if both your photo and signature appear on the same page in your passport then it is a digital passport. Your passport number is shown at the top right-hand side of that page. If you agree to this you should fill in Part A of section 5.

I agree that DVLA can contact the Identity and Passport Service (IPS) to verify my identity.

Signature

- If** • this is your first photocard licence
• you wish to change your current photo

you will still need to provide a photo. Complete section 6

If you do not have a digital UK passport

If you do not have a digital UK passport, or do not agree to us contacting IPS to verify your identity, you will need to provide us with original documents that prove your identity. **We cannot accept photocopies.**

Please tick all original documents enclosed.

- Passport** - If you need your passport within the next month, then delay your licence application until you can send us your passport.

Your passport number

- UK birth/adoption certificate **plus** one of the documents below.
- EC/EEA identity card
 - Evidence of (State Retirement Pension]
 - Travel document
 - UK National Identity Card
 - UK Identity Card for Foreign Nationals/Residence Permit
 - UK Identification Card for EC/EEA/Swiss nationals living in UK

Serial number of the document(s) you are enclosing

4B Proof of a name change

Please put ✓ against the original you are enclosing.

If the name on the document you are enclosing is different from the name on your digital UK passport or the identity document(s) you chose in Section 4, then the document must show a clear link between the different names.

We cannot accept photocopies.

- Marriage certificate
- Civil partnership certificate
- Divorce certificate
- Deed poll or statutory declaration

Serial number(s) of the document(s) you are enclosing

5 Your photo

If you are:

- applying for a first licence
- renewing the photo on your licence

then you must fill in this section. *Otherwise go to Section 6 'Declaration' on the back page* ▶▶

Your photo

Your photo must:

- be taken of the full head
- have been taken in the last month and be a true likeness of you
- be free from 'redeye'
- be in sharp focus and clear
- be free of any reflection or glare from glasses
- be taken against a light grey or cream background
- be a colour photo – we will not accept black and white photos
- **not** be damaged, creased, torn or marked
- **not** have any shadow in it.

You must:

- be facing forward and looking straight at the camera
- look natural but without expression: your mouth must be closed, you must not be grinning, frowning or raising your eyebrows
- have your eyes open
- **not** wear sunglasses, tinted glasses or have your hair across your eyes
- **not** wear glasses if the frames cover your eyes – we recommend that you remove your glasses
- **not** have anything covering your face
- **not** wear a hat or head covering unless this is for a medical or religious reason.

If your photo does not meet these requirements then we will reject your application

Photo verification

If you are

- applying for a first licence
 - not using a digital passport or a national identity card as your proof of identity
- then you need to have your photo verified.

Otherwise, go to Section 6 ▶▶

The person signing the photo must:

- have known you personally for at least 2 years within the UK
- not be a relative
- not be a person living at the same address
- not be a member of the Post Office® staff processing the application

Signing the photo to verify identity

- Please state how many years you have known the applicant (it must be at least two years)

- I can confirm it is a true likeness
- I have signed the back of the photo
- I agree to you undertaking checks

Full name

Business or home address

Full daytime phone number:

Profession:

Signature:

Date

 / /

Put your photo face up
in this space, so the back
is stuck down



What happens now?

Fees

If your reason for applying appears in the list below, you will need to include the correct fee with your application.

Applying for a first provisional (learner) licence	£50
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Updating details on my licence

Renewing the photo on my licence	£20
Remove expired endorsements	£20
Remove expired 25kW motorcycle restriction	£20
Exchange paper licence for a photocard licence	£20
Replace my licence because it has been defaced, destroyed, lost or stolen	£20

Renewal because it was revoked or I was disqualified

After disqualification	£65
After being disqualified for some drink driving offences	£90
After revocation (under the New Drivers Act)	£50

All other applications are free

How to pay

Send a cheque or postal order with this form

Write your name and date of birth on the back of the cheque or postal order

We do not accept post-dated cheques

At a Post Office branch

If you use the Premium Checking Service at a Post Office branch then you can pay by cash, cheque or debit card.

Cheques must be made payable to Post Office Ltd and you must have a cheque guarantee card

Write your name and date of birth on the back of the cheque

At DVLA local offices

DVLA local offices also accept cash, cheques, credit cards and debit cards:

Write your name and date of birth on the back of the cheque

Driving while we have your application form

Provisional licences

If you are applying for your first provisional licence then you must not drive until you receive your licence.

Changing the name and/or address on your licence, replacing a lost, stolen, destroyed or damaged licence, renewing a photo or getting a full licence after passing a driving test

You can drive before you receive your licence as long as:

- you've held a GB or Northern Ireland licence issued after 1 January 1976 or that you can exchange for a full British one
- you're not disqualified from driving
- you've not been refused a licence for medical reasons or for failing to comply with medical enquiries
- you would not be refused a licence for medical reasons (if you are not sure, check with your doctor)
- you keep to any special conditions which apply to the licence

Renewing a licence at age 70 or over

Once we have received your valid application you can drive before you receive your licence as long as you meet the conditions listed above.

How long will it take

Your licence should arrive within 15 working days of us receiving your application. It might take longer if we have to check your medical or personal details:

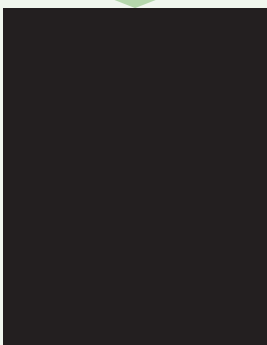
If your licence does not arrive in this time, you can Contact us in any of the following ways:

- Phone 0600 790 6801 between 8am and 8.30pm Monday to Friday, or between 8am and 5.30pm on Saturdays.
- Email go to www.direct.gov.uk/emaildvla
- Write to Drivers Customer Services (DCS), Correspondence Team, DVLA, Swansea, SA6 1JL. (Please do not send your application to this address)
- Fax 0300 123 0784 (or +44 1792 786369 from abroad)
- If you are deaf or hard of hearing and have a textphone, phone 0300 123 1278.

You will need to give your driver number or your full name and date of birth.

6 Checklist & declaration

The back of your photo should show here



Please check that:

- You have enclosed the correct fee (see above) of £
- If necessary, you have had your photograph verified

I declare that:

- I am resident in the UK
- I understand that it is a criminal offence to make a false declaration to get a driving licence and that to do so can lead to a prosecution a maximum penalty of two years imprisonment.
- I understand that failing to provide information is an offence that could lead to prosecution and a fine of up to £1000.

We will not accept this application unless you sign below in black ink and your signature is completely within the white box.

Keep your signature within the box

Date